

**Minutes of LARA Executive Meeting,
Wednesday 25th September 2013. Darwin Hall**

Present: Jeff Fry (Chair); Dawn Hayward; Paul Ledbury; Ann Morrison; Veronica Birkett; Barbara & Geoff Lusher; Ken Lawrence; Peter & Gaye King

Apologies: Graham Edwards, Jay Bryant

1. Matters Arising:

- a) **PayPal** – balance is zero
- b) **AGM Notices** – All gone out. Only Clr Terry Finn has confirmed attendance. Apologies received from Clrs Smith, Eadie and Jackson; position of Clr Awrty tbc. Richard King Strategic Director of Development, Democratic and Legal Services (LDC) indicated he would attend as would two representatives from Staffordshire Police Force, PL confirmed Look Local, Gazette, and Darwin Advertiser had been contacted
- c) **Questionnaire** – there would be blanks for people to complete
- d) **Social events** – VB outlined a proposal to develop the area's social aspects by holding events e.g. speakers to both fund raise and build social links.
- e) **Fundraising** – the question of charging for membership was discussed. It was agreed to speak to Stephen Lightfoot to see if similar groups charge. Action KL
- f) **Traffic management.** Graham Edwards had been chasing,

2 Financial Report: DH reported that should be sufficient funds to pay for the AGM is costs were similar to last year (£32.80)

3 AGM –

- a) **Nomination for Exec Ctee membership – list circulated and completed**
- b) **Nominations for positions were considered and the outline position was as follows**
 - i) Chairman Geoff Lusher
 - ii) Vice Chairman Paul Ledbury
 - iii) Treasurer Dawn Hayward
 - iv) Secretary Ann Morrison to consider
- c) **Key collection –** Peter and Gay King
- d) **Collection of refreshments –** Graham Edwards
- e) **Set up –** Peter and Gaye King; Paul Ledbury and Dawn Hayward
- f) **Greeters -** Ann Morrison and Veronica Birkett
- g) **Collection of donations -** Peter and Gay King
- h) **Distribution of flyers-** All. JF distributed to each person present a number of flyers and a map showing which properties they were responsible for delivering flyers to before 12th October
- i) **Badges -** Ann Morrison offered to provide badges to be worn at AGM

4 Social events/fundraising sub committee – Veronica Birkett expanded on her proposal suggesting she and Jay Bryant would be prepared to organise a table top sale ideally before Christmas but conceivably in the spring but would be dependent on suitable accommodation being found. It was agreed that the Darwin Hall management committee be approached to see if the main hall would be available free of charge on either a Saturday or Sunday in late November or early December in 2013 or in the spring of 2014. **Action – KL**

5 **Logo** - Veronica Birkett suggested that LARA could benefit from a logo. Comments were offered about its content, clarity and replicability and it was agreed to consider possible logos at the next meeting. **Action – VB**

6 **Website** – JF confirmed that the temporary web site had now been removed and people should revert to the original one

7 **AOB** –

a) **Meeting with Andrew Wilson** - now 7/10/13 at 10.00am

b) **Section 106** – Geoff Lusher suggested that if there was any funds remaining LARA may wish to consider making an application for joint publicity for the local bus service. Questions about the use of S106 monies to support private companies were voiced. It was agreed to check the availability of S106 monies for the next meeting. **Action - GL**